

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
CHARLEVOIX COUNTY
TUESDAY MARCH 11, 2025
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Marc Pellegrino with the Pledge of Allegiance.

ATTENDING: Board members present Trustees Eric Beishlag, Clerk Sandi Whiteford, Treasurer Ron Chapman and Supervisor Marc Pellegrino. Board Member Absent Rob Reynolds. Zoning Administrator Will Trute, residents Howard Colthurst, Pat Colthurst, Bill Borland, Tim F and Tyler Van Tuinen were also present.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comments received.
3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved
4. **MINUTES FEBRUARY 11, 2025:** Mr. Chapman made a motion to approve the minutes of February 11, 2025 as presented. Motion supported by Mr. Beishlag. Motion approved.
5. **PAYMENT OF BILLS:** Mr. Beishlag made a motion to approve payment of bills in the amount of \$94,897.71. Checks numbered 1835 to 1856 as well as tax payment to the United States Treasury. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Mr. Pellegrino, Mr. Chapman

Nay: None

Absent: Mr. Reynolds

Motion Approved.

6. **TREASURER'S REPORT:** As of February 28, 2025, the General Fund balance, including Michigan Class \$1,724,512.50, 4Front CD \$1,102,354.88 and the General Fund Checking of \$53,580.55 is \$2,880,447.93. Escrow of \$6,002.09 reported are for information only. Funds do not belong to Eveline Township. Road Fund Checking \$49,962.81, Michigan Class Road Fund \$787,357.44, Total Road Fund \$837,320.25. Fire and Ambulance Fund Checking \$48,097.48, Michigan Class Fire and Ambulance \$315,825.20, Total Fire/EMS \$363,922.68. Tax Account Checking -\$415,058.44 Michigan Class Fund \$795,797.01, Total Tax Account \$380,738.57. Accounts balance with Clerk, supported by the balance sheet.

Mr. Chapman presented the 2024 Tax Settlement Report for Eveline Township, which included Fire and EMS collection of \$339,501.00, Road's collection of \$339,501.00 and Admin Fees of \$336,292.00

7. **CORRESPONDENCE:** Clerk received FOIA regarding Lot #60 Holy Island. Board of Trustees received communication regarding Washington Street Road End.
8. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported the Planning Commission forwarded to the Board of Trustees amended ordinance 4.18 for approval as well as ordinance 4.20 and ordinance 4.6. He made a motion to return ordinance 4.20 and 4.6. to the Planning Commission for changes. Motion supported by Mrs. Whiteford. Motion approved
9. **SPLIT COMMITTEE REPORT:** No splits were requested.
10. **ASSESSOR REPORT:** Assessor Lavender is working with Board of Review.
11. **ASSESSOR CONTRACT:** Following discussion Mr. Beishlag made a motion to request a contract for all assessing services with Up North Assessing. Motion supported by Mr. Chapman. Motion approved.
12. **ZONING REPORT:** Zoning Administrator Trute provided a year-to-date 2025 report of zoning activity. Mr. Trute requested authority from the Board of Trustees to send the Lake Front Property Owners letter previously approved by the Board of Trustees to the Lake Front property owners in the Township. Motion made by Mrs. Whiteford and supported by Mr. Beishlag to authorize the Zoning Administrator to send the previously approved letter to Lake Front Property Owners. Motion approved.
13. **FOOD TRUCKS:** Received the preliminary ordinance from Attorney Michael Bila. Following review and discussion, Mr. Beishlag made a motion to have Zoning Administrator Trute communicate revisions discussed with the attorney including reference to fire department, zoning districts, application fee, Health Department and area cleanliness. Motion supported by Mr. Chapman. Motion approved. Upon revisions being considered and reviewed, a special meeting will be held to discuss acceptance of the police power ordinance.
14. **ORDINANCE 4.18 AMENDMENT:** Following discussion, Mr. Beishlag made a motion to adopt the amendment to Ordinance Section 4.18. amended to add a new subsection D, which shall read in its entirety as follows:

Common Docks. Two (2) adjoining lots or parcels which have frontage directly on a lake may share one (1) common dock with no more than four (4) boats allocated for both parcels. No other docks shall be allowed for the two (2) lots or parcels except the one (1) common dock. Motion supported by Mr. Chapman. Motion approved.

15. **SICK TIME LAW UPDATE:** Following discussion Mrs. Whiteford will prepare the suggested policy options provided by Attorney Steven Schwartz for adoption.
16. **ROADS:** Following discussion, a request for estimates will be forwarded to the Charlevoix County Road Commission for gravel and necessary repairs for south end of Sequanota approximately .5 miles, Phelps Road to the dead end/seasonal road and paving Birch Terrace, from M66 to road end. Mrs. Whiteford made a motion to appoint Supervisor Pellegrino to the Road Commission Committee to evaluate proposed county wide road millage road list. Motion supported by Mr. Chapman. Motion approved.
17. **CLEANUP DAY:** Cleanup day contract for June 21, 2025 has been received and signed by Supervisor Pellegrino and returned to GFL.
18. **2025/2026 BUDGET INFORMATION:** Mrs. Whiteford stated that worksheets for the budget will be available at the April Board Meeting, a budget workshop will be held May 27, 2025 at 6:00 p.m. at the Township Hall. Tuesday June 24, 2025 at 7:00 p.m. the Budget Public Hearing will be held at the Township Hall. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of the hearing.
19. **PUBLIC COMMENT – NON-AGENDA ITEMS:** Bill Borland inquired as to the development of a new cemetery and the time frame for availability of grave site purchase.
20. **BOARD COMMENTS.** Supervisor Pellegrino inquired about placing keypads on the entrance doors to the Hall and getting the projector and sound system evaluated. Following discussion, Mr. Chapman made a motion to have Mr. Pellegrino install keypads and have the projector and sound system evaluated and repaired.
21. **ADJOURNMENT:** There being no further business before the board at 9:15 p.m. Supervisor Pellegrino adjourned the meeting.

Respectfully,

Sandi Whiteford, Clerk